



APPLICATION FORM

Completed applications are due at the Business of Art Center on or before:
Saturday Feb. 18th, 2012 - Please drop of during business hours Tues.-Sat. 11am-6pm.
Notification of acceptance Feb. 25th, 2012

STUDENT NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

HOME PHONE: _____ CELL (OTHER) PHONE: _____

EMAIL: _____

HIGH SCHOOL NAME : _____

TEACHER NAME(S): _____

TEACHER PHONE: _____ SCHOOL PHONE: _____

TEACHER EMAIL: _____

Application Check List

- Portfolio of up to 10 works by the artist: on CD/DVD, or as prints - (no original work)
- Corresponding portfolio inventory sheet
- Artist statement written by the student. (Up to one page in length.)
- Simple letter of recommendation by teacher or advocate on school stationery.
- Simple letter of permission to participate by parent or guardian.

Portfolio Format Details: **For Digital Portfolio:** 1) Files must be submitted on CD or DVD in .jpg format. 5MB max file size for each. 2) File names on disc must include the artist's last name, first initial, and entry number and title in that order without spaces, punctuation or characters. File name must have .jpg extension. EXAMPLE: PICASSOPSeaside.jpg. 3) CD Cover/Envelope AND Disc must have artist's name and contact info. (Do not use labels - use black permanent marker, printing directly on the disc.) CDs are not returned. Include only images on your disc. **For Printed Portfolio:** Prints may be up to 8.5" x 11". Make sure the quality of your visuals is as close to the original as possible. 1) Prints may be photographic, laser, or ink jet. 2) Printed Portfolios must be picked up no later than one week after notification. 3) Consult with your teacher regarding print and digital image quality.

For Questions Contact ~ Liz Szabo at the BAC - phone: 685-1861 ext.15 or email: liz@thebac.org
Business of Art Center - 513 Manitou Avenue - Manitou Springs, CO 80829